

कार्यालय:- अधीक्षक, वर्द्धमान आयुर्विज्ञान संस्थान, अस्पताल, पावापुरी, नालन्दा ।
Superintendent Mob.No.- 8521831415 Email- superintendentvims.pawapuri@gmail.com
Website- www.vimspawapuri.org

Advertisement ID- 147

Date- 06.04.2017

Walk in Interview for the position of Hospital Manager on contract basis in VIMS Hospital, Pawapuri, Nalanda-803115.

Name of the Post	Eligibility and Experience	No. of Vacancy	Remuneration /Consolidated Amount	Date and time of Interview	Venue
Hospital Manager	Qualification- Bachelor in Hospital Management, Post Graduate Degree or Diploma in Health or Hospital Management, Experience- minimum 3 (three) years Post qualification Experience in Government Hospital/ Corporate Hospital as Manager. Desirable- Experience in Government Medical College and Hospital / corporate Hospital as Hospital Manager would be given preference.	01 (UR)	Rs. 25,000/- (Twenty five thousand) only	25.04.2017 from 11.00 AM up to 4.00 PM	Superintendent, office 3rd floor, 'A' Block.

Eligible and interested candidate should come with their CV affixed with one Photograph , I.D proof, two passport size Photograph additional and two sets of self attested documents for age Proof, Qualification, experiences etc. on the date and within the time.

For further details like General terms & Conditions, Role & Responsibility etc. visit website- www.Vimspawapuri.org or consult office of the Superintendent, VIMS Hospital, Pawapuri, Nalanda.

Superintendent reserves the right to amend /relax/ delete/any condition for the benefit of the hospital. He reserves the right of suspending/cancelling the whole contractual appointment process at any stage without assigning any reason.

**Superintendent,
VIMS Hospital, Pawapuri, Nalanda.**

Eligibility:-

1. The applicant must have a particular interest in, and commitment to, social justice, health care for poor and marginalized populations, and health service delivery in rural areas.
2. Bachelor degree in Hospital Management, Post Graduate Degree or Diploma in Health and Hospital Management.
3. At least 3 years of relevant work experience in Government Hospital/ Corporate hospital as Hospital Manager.
4. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point. Diploma in Computer Application must have completed.
5. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in Hindi and English.
6. Experience in Government Medical College and Hospital/ Corporate hospital as Hospital Manager would be given preference.

Roles and Responsibilities:-

1. Plan, Organize, direct, control and co-ordinate day to day activities of the hospital.
2. Developing procedures for ensuring quality assurance and other patient services.
3. Extrapolating data for quality assurance and monitoring purposes.
4. Planning and implementing strategic changes to improve service delivery.
5. Managing clinical, professional, clerical and administrative staff.
6. Procurement of equipment and supplies, human resources etc.
7. Liaise with clinical and non- clinical staff in other health facility, partner organizations.
8. Public relations, ensuring that the facility maintains a positive image.
9. Keeping up with ever- changing medical technology, government regulations, financing options and health insurance benefits.
10. Implementing new policies and directives.
11. Undertake any other finance related duties assigned to him by reporting officer.
12. Should be problem solving and skill to find creative solution for staffing and administrative problems.

General Terms & Conditions:-

1. Maximum Age limit 37 years.
2. The recruitment will be on contract basis for a period of 3 Years which may be renewed every year based on performance. If administration finds that the performance is not satisfactorily the recruitment will be terminated at any time.
3. Walk in Interview will be held 25.04.2017 from 11.00 AM up to 4.00 PM.
4. No TA/DA will be given for attending the interview for any position.
5. If at any stage, certifications, experience certificate are found fake appropriate legal action will be taken.
6. The Superintendent, VIMS reserves the right to cancel any the position mentioned above. Superintendent VIMS the right to relax the condition the right to cancel the recruitment process at any stage.

**Superintendent,
VIMS Hospital, Pawapuri, Nalanda.**